

TIM LANE
Scott County Sheriff

Item #8
10/13/2020

SHAWN ROTH
Chief Deputy Sheriff



BRYCE SCHMIDT
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Date: October 13, 2020

Memo To: Board of Supervisors

From: Major Bryce Schmidt

REF: 5 Over-hired Corrections Officer Positions Become Permanent

The Sheriff's Office has been unable to achieve a fully trained, full-staff of 59 corrections officer for several years and have been hiring additional staff with Board approval, over the allowable FTE's, to try to attain full staffing levels. We currently have 5 corrections officers on an over-hire status and are asking the Board to make these positions permanent, in light of the Jail/Juvenile Detention study dated June 25, 2019. In this study, the recommended staffing level for corrections officers is 70, so making these five over-hired corrections officers permanent would bring the total number to 64. Of the 64, 4 are corrections officer trainees hired in September, 2020.

We are also asking to over-hire 3 more corrections officer trainees, to be on our way to the recommended 70. We have added 31 additional beds in our jail, due to double-bunking some of the jail cells and are waiting for the inspections in order to fill these beds. The three over-hires will help with the increased bed transition. The hiring process takes 8 to 12 weeks from advertising openings and accepting applications, screening and testing the candidates, making offers to candidates and then setting a start date, so those hired would probably not start in the jail until after the first of the year.

I'm not requesting any additional funding to accomplish this overfill for 3 more corrections officers and feel confident the Sheriff's Office budget can absorb the costs.

I appreciate your consideration of these matters as we work toward maximizing the onboarding of staff in the Jail to reach the study recommendations.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 15, 2020

APPROVAL OF THE REQUEST TO CHANGE THE STATUS OF THE CURRENT FIVE
(5) OVERFILLED CORRECTIONS OFFICER POSITIONS TO PERMANENT
POSITIONS IN THE JAIL.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the request to change the status of the 5 overfilled corrections officer positions in the jail to permanent positions, bringing the number to 64, is hereby approved as presented.
- Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 15, 2020

APPROVAL OF THE REQUEST TO OVERFILL THE CORRECTIONS OFFICER
POSITION IN THE JAIL BY THREE (3) POSITIONS.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the request to overfill the corrections officer position in the jail
by three positions is hereby approved as presented.
- Section 2. This resolution shall take effect immediately.